

NewsNotes

CCOC March 2010

CCOC's Maintenance Coordinator is Planning his Retirement

Last month, Glenn Allen announced his upcoming retirement from CCOC. Glenn will stay on for the next year to train his replacement and to continue advising CCOC on proper care and maintenance of our properties.

Glenn has been CCOC's Maintenance Coordinator since 1992. He has been involved with CCOC for more than 3 decades as a tenant, volunteer, board member and past president, but it is in his role as coordinator of maintenance that Glenn has made the biggest mark.

It's still too early to bid Glenn farewell, but it is certainly time to thank Glenn for the years of caring and attention he has put into CCOC's well being: it will become a legacy for the next generation of staff and volunteers.



CCOC is hiring a new Maintenance Coordinator.

The Maintenance Coordinator manages a 25-person department that is responsible for maintaining our 49 properties, dealing with property emergencies and providing service to our tenants.

We are looking for someone who is:

- committed to a high standard of customer service
- a skilled team leader capable of accomplishing work through others, and
- knowledgeable and experienced in property management, maintenance and building systems

For more information, please visit www.ccochousing.org.

Forward your resume to [hiring@ccochoosing.org](mailto: hiring@ccochoosing.org) before March 25.

CCOC's Plant Order Form will be in the April Newsnotes. On April 1 it will also be available in the Newsnotes on our website at www.ccochoosing.org.

This year the **deadline is 5 pm Thursday, April 15.** Mail your order, fax it or drop it off at the office by April 15. Late orders will **not** be accepted.



Inside...

free income tax clinics, looking for Board and committee members, looking for a construction project manager, looking to recognize your good neighbours, looking at rent across the city, and gardening stuff



613-234-4065

Maintenance ext. 707

Rental ext. 224/245

Finance ext. 230

Communications ext. 240

"NewsNotes" is written & published by CCOC's Membership & Communications Department. Your comments, submissions & suggestions are welcome.

Call Meg McCallum at ext. 240 (meg.mccallum@ccochoosing.org) or Karen Batsch at ext. 241 (karen.batsch@ccochoosing.org)

www.ccochoosing.org

Please recycle this newsletter!



New Board & Committee Members Welcome

CCOC's Annual General meeting will be taking place at Ottawa City Hall on Thursday, May 20. This is the perfect opportunity to get involved with CCOC. CCOC is a corporation that is directed by volunteers. Each staff department has a volunteer-run committee that directs its work. The Board of Directors oversees the work of committees, and provides long-range guidance to the development of our organization.

We are looking for tenants who are interested in joining a committee or in running for a seat on the Board of Directors. Meetings take place one evening each month and CCOC can reimburse you for child care or transportation expenses. For more information call Meg at 613-234-4065, ext. 240.

Free Income Tax Clinics

You must meet the following criteria to qualify: simple tax situation, low income (income level noted where limit set), interest income of less than \$1,000, no capital gains, no rental income, not self-employed, not a business, not bankrupt. You must bring all tax documents, including the last return and tax forms received by mail. The Canada Revenue Agency also offers free clinics in Ottawa. Call 1-800-959-8281 for information.



Residents with a Low Income

Caldwell Family Centre

613-724-3251/613-728-1268

Location: 1100 Medford St, Unit 20 (at Merivale Rd)

Date & Time: Monday to Friday until April 30
8:30 am - noon & 1:00 - 4:00 pm

Appointment: Drop-off documents & pick-up in a few days.

Overbrook-Forbes Community Resource Centre

613-745-0073

Location: 225 Donald St, Ste 120, at Vanier Pkwy

Date & Time: Wednesdays until April 7
6:00 - 8:30 pm

Income Level: Individual: under \$23 000
Family: depends on size of the family

Appointment: Must make one.

Centretown Community Health Centre

613-233-4443 ext 3009

Location: 420 Cooper St, at Bank St and Kent St

Date & Time: Saturday, March 13, 9:00 am - 3:00 pm

Appointment: Need to make one.

Somerset West Community Health Centre

613-238-8210 ext 2250

Location: 55 Eccles St, at Booth St

Date & Time: Saturday, March 20, 9:00 am - 3:00 pm

Appointment: Drop-in first come, first served.

Senior Citizens Council of Ottawa

613-231-6992

Location: 22 locations in city - the one nearest you

Date & Time: Monday to Friday until March 23
7:00 - 9:30 pm

Income Level: Individual: under \$25 000
Couple: under \$32 000



Appointment: Need to make one.

Mail-in service: For persons with a disability only

Newcomers, Immigrants, Refugees

Catholic Immigration Centre of Ottawa

613-232-9634

Location: 219 Argyle Ave, 5th Flr, at Bank St

Dates & Time: March to end of April- call for info

Income Level: Maximum income: \$30 000

Appointment: Must make one.

OCISO (Ottawa Community Immigrant Services Organization) 613-725-0202 ext 316

Location: 959 Wellington St West, at Spadina St

Date & Time: Tuesdays March & April, 6:00 - 8:30 pm

Income Level: Maximum income: \$30 000

Appointment: Must make one.

Seniors 55+, Adults with a Disability

The Good Companions 613-236-0428 ext 260

Location: 670 Albert St, at Empress St

Date & Time: March 27, 9:00 am - 1:00 pm

Income Level: Individual: under \$25 000
Couple: under \$35 000

Appointment: Must make one (45 minutes max).

Olde Forge Community Resource Centre 613-829-9777

Location: 2730 Carling Ave, at Richmond Rd

Date & Time: Mondays & Tuesdays until April 27;
9:00 am - 2:30 pm

Income Level: Individual: under \$30 000

Appointment: Must make one.

CCOC is Hiring a Construction Project Manager

CCOC is looking for a senior project manager to fill a 2-year term position.

The successful candidate will play a key role managing a major redevelopment project in the Centretown area. Representing the owner, the candidate will act on CCOC's behalf in negotiations with the contractor and liaise with the project team.

Qualifications:

- Architectural or engineering diploma or equivalent field experience
- Minimum ten years experience as a project manager with a background in ICI and wood frame residential construction. Gold seal certification desirable.
- Experience in project planning, budget preparation, cost control, negotiation, scheduling, contract administration, site review, tenant/trade coordination, estimating and project team management;
- Field supervision experience required
- Proficiency with Microsoft Project, Word, and Excel
- Valid driver's license and working vehicle



For more information, visit www.ccochousing.org

Please forward your resume to [hiring@ccochoosing.org](mailto: hiring@ccochoosing.org) before March 12.

Nominate your Neighbour for the Doug DesBrisay Good Neighbour Award

Doug DesBrisay, a long time CCOC tenant, contributed greatly to each CCOC property he lived in. Through quiet acts, big and small, Doug transformed his home and his neighbourhood into more humorous, friendly and environmentally sustainable places.

Doug died in 2004. In his honour, CCOC created a special award to recognize the quiet work neighbours do to help each other and to improve their surroundings.

Do you have a neighbour who:

- helps you get groceries or do chores you can't manage?
- makes your building feel more homey and friendly?
- takes care of common areas by gardening or picking up litter?

If so, nominate your neighbour and tell us what makes them special!

Mail us a note at: CCOC, attn: M & C Department, P.O. Box 2787, Stn. D, Ottawa, ON K1P 5W8; or

E-mail a note to: meg.mccallum@ccochoosing.org or karen.batsch@ccochoosing.org; or

Call us at: 613-234-4065 extension 240(Meg) or 241(Karen).

Deadline for nominations is March 30.



CMHC's Rental Market Report for 2009

Average Ottawa Apartment Rents by Area & Bedroom Size

October 2009

AREAS	BACH	1 BED	2 BED	3 BED
Downtown	\$706	\$956	\$1,280	\$1,423
Sandyhill/Lowertown	\$712	\$945	\$1,200	\$1,548
Glebe/Old Ottawa South	\$676	\$849	\$1,116	\$1,329
Carlington/Iris	\$696	\$804	\$946	\$1,145
Chinatown/Hintonburg/Westboro	\$639	\$792	\$1,037	\$1360

Seedy Saturday Ottawa

Date & Time: Saturday, March 6, 10 am to 3 pm

Place: Ron Kolbus Lakeside Centre,
102 Greenview Dr., Britannia Park

Cost: free

Information: Greta - 613-521-8648.



Seed exchange & sale; learn about seeds & organic growing; marketplace with houseplants, organic food.

Ottawa Go Green Expo

Date & Time Saturday, March 20 10 am to 6 pm
Sunday, March 21 10 am to 5 pm

Place: Aberdeen Pavilion, Lansdowne Park,
1015 Bank St.

Cost: free

Information: www.ottawagreenexpo.com

Home and garden ideas, eco-friendly food and clothing, transportation options, organic food and cooking,

Organic Veggie Gardening Workshops

Sponsored by COG-Ottawa, JUST FOOD & the City of Ottawa

Date & Time: Wednesday, 7:30 - 9:30 pm

Place: Sandy Hill Community Centre,
250 Somerset East

Cost: \$19/session

Registration: Begins March 12, first come-first served.
613-564-1062

April 28 Organic Principles & All
about Soil

May 5 Seeds: Picking Out, Growing On and
Transplanting to the Garden

May 12 Essentials of Backyard and Allotment
Gardening
May 12 Gardening on the Patio or Balcony



CCOC Committee Meeting Schedule

STANDING COMMITTEES	MARCH	APRIL	TIME (PM)
Membership & Communications	March 3	April 7	7:00
Development Committee	March 9	April 13	7:00
Finance Committee	March 17	April 14	7:00
Property Management Committee	March 18	April 15	7:00
Rental Committee	no meeting	April 20	7:00
Board	March 31	April 28	7:30



Where: Board Room at 415 Gilmour Street (ring 808). Call 234-4065, ext. 0 to confirm.

Note: CCOC will pay taxi fare and family care for committee members attending meetings.